

Minutes of the Meeting of Bidborough Parish Council held on Monday 27 June 2016 at 7.30 pm in the Village Hall

1. PRESENT: Cllrs Q Stevens (Chairman), P Eames, D Moore, D Warburton, L Hawksfield, Mrs K Thorne (Part)

2. APOLOGIES: KCCLlr J Davies, TWBCllr Mrs J Soyke

In Attendance: TWBCllr Julian Stanyer, Mrs D Reynolds (Neighbourhood Watch & Speedwatch)

Declarations of Interest:

If a Member has a prejudicial interest, this should be declared at the start of the meeting.

Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest.

Mr John Perry had been invited to provide information on further development at Four Winds.

Preliminary plans were provided showing a proposed development of nine houses: 5 x 1000 sq ft; 3 x 1700 sq ft and 1 of 2200 sq. ft varying between three and four bedroomed units, these would be of a similar design in stone/brick with some weather boarding. The new site would not encroach further than the existing barn area. Ecological and tree surveys had been completed, three trees were considered worth saving the other being removed and replaced under new landscaping. Parking had been included at two spaces per property with vehicles from the development leaving via a small access road onto the main road.

The issue of increased traffic movements was raised, taking into account the approved development at Home Farm, the Highways Authority would be approached for an opinion on the issue during the planning application stage when statutory consultees were given an opportunity to respond to the plans.

3. MINUTES OF MEETING HELD ON THE 23 May 2016, having been circulated, were approved and signed by the Chairman.

4. MATTERS ARISING FROM MINUTES:

i. Defibrillator: Arrangements being made for training session to be held during second week of July, order and installation of the equipment was dependent upon the booking of the training session.

ii. CCTV: Enquiries undertaken of other PCs trialling equipment, only supplier recommended was Sunstone Systems, reported to be expensive but acceptable quality. PCs complained promised loan of equipment was difficult to arrange.

iii. Civic Amenity Vehicle: Further information received from Paul Shipley, Contract Services Manager (Environmental Services & Streetscene) covering timing of services and type of items accepted plus use of residents' bins etc. CCTV cameras have been fitted to the vehicles. Schedule for domestic and garden rubbish circulated to members, the first garden rubbish collection would be on 7 August and the first domestic rubbish collection would be on the 21 August. Information had been placed on the parish noticeboards regarding dates and types of collection.

PARISHIONERS' QUESTION TIME:

The question of spraying of weeds on pavement areas and highways was raised, this had been a problem due to the excessive growth of vegetation in recent weeks during the wet weather, it was hoped this would get back to normal in due course.

5. TOWN AND COUNTRY PLANNING:

- 16/00506: Land North of Swaylands School Farm, Peshurst Road, Peshurst**
Erection of 5 No. Residential apartments, refuse store and associated landscaping, creation of two vehicular passing bays. Conversion of listed boat house to bicycle storage.
Application has been withdrawn.
- 16/502802: The Lodge, Old Farmhouse, Peshurst Road**
First floor extension, new dormer to front elevation, new window to flank elevation, replacement conservatory.
Parish Council: No Objections **TWBC: GRANTED**
- 16/504038: 20 St Lawrence Avenue**
Erection single storey rear extension with 4 roof lights/lanterns, raised patio area with glazed guardrail and privacy screen, steps to garden and basement sun lounge.
Parish Council: No Objections **TWBC: GRANTED**
- 16/504099: The Clock House, Peshurst Road, Bidborough**
Proposed alterations including a change of use of stables to residential use and dormer windows.
Parish Council: No Objections **TWBC: Decision Awaited**
- 16/503713: Little Court, Peshurst Road**
New driveway entrance to property
Parish Council: Concerns regarding possible further development if separate access provided.
TWBC: Decision Awaited
- 16/50473: 41 St Lawrence Avenue**
Demolish existing sun lounge, erect single storey rear extension
Parish Council: No Objections **TWBC: Decision Awaited**

6. FINANCE

June Expenditure – The following invoices were presented and approved for payment:

E.on	Street Lighting Energy	£55.48
RIP Cleaning Services	Dog Waste Removal	£126.00
Amenity Weed Care	Weed control recreation grounds	£282.00
Mr D Moore	Reimbursement of costs for:	
	Topsoil for lower recreation ground	
	Church bank strimming/clearance	£330.00
Mrs E Divall	Reimbursement of costs for:	
	Courier postal deliveries	
	Gate Sign for Isaacs Farm	
	Newsletter Postage	£99.46
How Green Nursery	Bidborough in Bloom	£788.40
Ashdown Garden Services	Village Mowing	£822.00
Mr Q Stevens	Gate Lock and Keys	£28.46
P R Pierson	Lengthsman	£355.00

- a. **External Audit** - Papers submitted to National Audit Office company carrying out audit.
- b. **Local Plan Review:** Production of Neighbourhood Plan to be investigated.
- c. **Dog Waste Bag Units:** Glasdon cost £78.28 plus VAT for each holder.

6. REPORTS:

a. VILLAGE CARE/RECREATION GROUND/GROUNDS MAINTENANCE:

(Cllr Mrs Thorne)
Arrived

i. Highways:

- **Cable trench:** Advice received from Town & Country Housing that area not their responsibility. Highways Officer contacted again for further advice, matter being investigated further for any options available.
- **200712 Franks Hollow Road:** Highways contacted regarding surface problems from Sewage Works down to Hollamby's already reported previously. Work scheduled for completion during July.
- **Notification of Road Works with effect from 1 July:** Hayesden Lane to Poundsbridge Lane for carriageway treatment. Working times from 18.30 pm – 06.00 am. for two nights. (Diversion route: via Haysden Lane, Ensfield Road, Lower Green Road, Leigh, Penshurst Road, Penshurst Lane, Rogues Hill, Penshurst Road & Bidborough and vice versa.
- **Housing Development:** Advised new highways officer of potential housing development in the parish and subsequent impact on traffic.

ii. Tree Maintenance: Problems with trees on land belonging to absentee owners. Owner contacted, cost for clearance of trees forwarded to landowner for consideration. Clerk advised she had forwarded the information recorded delivery but no response had been received by the date of the meeting. Clerk to forward photographs of the site with advice that if the landowner does not take on the maintenance of the site the matter would be placed in the hands of County Council for any action available.

Cllr Hawksfield to removed dead flowering cherry tree from St. Lawrence Avenue.

iii. Landscape Services: Letter apologising for standard of service in relation to grass cutting and border works during recent variable weather conditions.

b. NEIGHBOURHOOD WATCH: Mrs Reynolds was concerned at the lack of response from both the CSU and the PCSO; she had tried to obtain advice regarding cold callers and how residents could deal with the issue. The PCSO would check on cars parking illegally on pavements which put pedestrians in danger.

SPEEDWATCH: The sites used for speed checking had been revised, Mrs Reynolds to provide list for ED so that letters could be forwarded to the neighbouring properties to advise them of the work being undertaken by the Speedwatch team.

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The Chairman reported on two cars being damaged recently in the High Street belonging to Andrea Byerley by a cars travelling too fast. ED had contacted Highways for information on any possible signage available to warn vehicles entering the road.

TWBC Love Where We Live: The PC was happy to support an application for Bidborough Stores being prepared by Mrs Reynolds as Rural Retailer of the Year.

c. NEWSLETTER: No report

d. COMMUNITY COUNCIL: No report.

e. BIRCH WOOD: The Chairman advised that the paths needed strimming.

f. ALLOTMENTS: Further copies of new allotment agreements forwarded to those who had not submitted their copies by the allotment holders meeting plus requests for outstanding rental due, only one returned at date of preparation of agenda.

g. SPORTS ASSOCIATION: Cllr Moore confirmed the revised lease had been completed.

h. PRIMARY SCHOOL: Members were advised that arrangements were being made to enable the after school club to continue.

i. CEMETERY: Prices and options sought for replacement fencing, work authorised for glebe bank; further work required to clear overgrown shrubs/saplings from the bank. This work was authorised.

j. BROOK HURST FIELD: The Chairman thanked everyone who turned up to carry out work recently, everyone agreed they were pleased with the outcome and the farm owners were also happy with the end result.

k. KALC: No report.

l. High Weald Councils Aviation Action Group:

Gatwick Airport – Final Action Plan available on www.gatwickairport.com/arrivalsreview
HWCAAG response to CAA consultation on Revised Airspace Change Process circulated.

m. ANY OTHER BUSINESS:

i. Letters of Thanks: ED to forward letters to Julie Burton at the school and Gina Bicknell thanking them for the work they had done in connection with the Queen's birthday celebration and the street party.

ii. Minutes: ED would be happy to forward a copy of the minutes to any resident who forwarded a Stamped, Addressed, Envelope to her.

Meeting Concluded 8.45 pm

Next Meeting 25 July 2016